



|                  |  |
|------------------|--|
| Policy Name:     | <b>Documentation Letter of Good Standing</b> |
| Policy Category: | <b>Registration</b>                          |
| Developed by:    | <b>Registration Committee</b>                |
| Approved by:     | <b>NLCHP Council</b>                         |
| Approval date:   | <b>June 24, 2020</b>                         |
| Review:          | <b>Every 3 years</b>                         |

**Policy :**

The discipline specific regulations as set out in regulations under section 19 (2) of the *Health Professions Act* outline the conditions in which Letter(s) of Good Standing is required for registration. Letters of Good Standing are provided directly by a regulator body and provide verification of registration and disciplinary history. Letters of Good Standing must include confirmation of whether or not the applicant is or has been the subject of investigative or disciplinary proceedings in the jurisdiction, and the particulars of those investigative or disciplinary proceedings.

An initial applicant who is currently or has ever been registered or licensed to practice in another jurisdiction must provide a Letter of Good Standing from the regulatory body in every jurisdiction that the applicant is currently or has ever been registered or licensed to practice as part of the application process.

For registration renewal, registrants are required to provide a Letter of Good Standing from the regulatory body in each jurisdiction in which the registrant is currently or has been registered or licensed in the previous 12 months. Letters of Good Standing received will be maintained in the applicant's/registrar's file.



**Procedure:**

Letters of Good Standing

1. Applicants for initial registration must request Letter(s) of Good Standing from the regulatory body in each jurisdiction in which he or she is currently registered (licensed) or has even been registered (or licensed) to practice.
2. For renewal of registration, registrant's must request Letter(s) of Good Standing from the regulatory body in each jurisdiction in which he or she is currently or has been registered or licensed to practice in the previous 12 months
3. Letters of Good Standing must be forwarded by the regulatory body in each jurisdiction **directly** to the Registrar for the Council. Letters of Good Standing may be received by email at [secretary@nlchp.ca](mailto:secretary@nlchp.ca) or by mail:

**Registrar**

**Newfoundland and Labrador Council of Health Professionals (NLCHP)**

**209 Blackmarsh Road**

**St. John's, NL**

**Canada A1E 1T1**

4. Applications for initial registration or registration renewal will not be processed unless the required Letter(s) of Good Standing has been received by the Registrar for the Council.

**References:**

*Health Professions Act* and the discipline specific regulations associated with the Act

ATIPPA

**Policy History:**

original policy July 26, 2012

**Revised:**

**June 24, 2020**

September 11, 2013