NLCHP | NEWFOUNDLAND AND LABRADOR COUNCIL OF HEALTH PROFESSIONALS

POLICIES AND PROCEDURES

Title: Change of Registration Category Status During Registration Year		**Category Type**: Registration
Approved by: NLCHP Council		
Original Approval Date: June 19, 2019	**Revised Date:** April 24, 2024	**Next Review Date:** Every 3 years: April 2027

Purpose: As set out in The *Health Professions Act* (the Act)**,** the Newfoundland and Labrador Council of Health Professional regulates the practice of each health profession designated in the Schedule under the Act.

Definitions: NA

Procedure: To request a change in registration category:

1. Registrants requesting a registration category status change during the registration year must request a change in status in the NLCHP Portal. One exception is Registrants who are inactive and are requesting a registration category status change, must contact the NLCHP directly. This change requires the Registrant to be reinstated and pay a reinstatement fee.

2. Registrants who change from non-practicing status to general status during the registration year will have their non-practicing fees applied to the general status registration fee.

3. Registrants who are not planning to renew their registration on the annual renewal deadline (March 31), must request a change of status in the NLCHP Portal to change their registration category status to inactive.

Sources:

Health Professions Act