NLCHP | NEWFOUNDLAND AND LABRADOR COUNCIL OF HEALTH PROFESSIONALS

Policy: Certificate of Good Conduct and Vulnerable Sector

Category:	Registration	Date Established	July 2012
Approved by:	NLCHP Council	Revised Date:	December 2024

Purpose: As outlined in the requirements for registration in the regulations for the health professions under the *Health Professions Act* (2010), applicants for initial registration shall provide a current certificate of good conduct and a vulnerable sector check from the Royal Newfoundland Constabulary, Royal Canadian Mounted Police or other appropriate policing agency.

Definitions:

Criminal Record Check: A criminal record check determines if a person has been charged or convicted of a crime.

Vulnerable Sector Check: A vulnerable sector check is a search made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the Criminal Records Act and has been pardoned where a person will be in a position of trust or authority over children or vulnerable persons.

Policy:

1. Applicants for initial registration shall provide a current certificate of good conduct (criminal record check) and a vulnerable sector check when they are seeking:
    - Initial registration
    - Reinstatement of registration

2. A criminal record check and vulnerable sector check must be under the name on the application and all other surnames and dated within 6 months prior to the date the registration is issued.

3. An applicant residing in Canada, requires a Canadian criminal record check and a vulnerable sector check. Applicants who legally reside in Canada but have resided outside of Canada for a period of at least 3 months following immigration to Canada, will be required to provide a Canadian and an international police certificate.

   Applicants residing outside of Canada will be required to provide an international police certificate.

4. Copies can be uploaded to the application portal, but originals must be forwarded to NLCHP after uploading via mail or drop off at the office. Electronic documents from police services

that can be accessed or verified by secure login site, or electronic documents that have verifiable digital signatures or reference numbers will be accepted.

5. If charges or convictions are reported in a certificate of conduct and vulnerable sector check or disclosed by an applicant, the registrar will determine if further information is required for review and assessment before proceeding with the application. This information will be reviewed to evaluate what risk, if any, the applicant may pose to the public and may be referred to the Registration Committee.